



**M/s. Cuddalore Sarvodaya Sangh**  
H.O. No. : 86, Sarvodaya Nagar, Vadalur Post, Cuddalore District  
eMail : sangh277@gmail.com



### **TENDER NOTICE**

**(No. : KVIC / SFURTI / Cuddalore Pottery / 01/2022 - 23)**

Sealed Tenders are invited by **M/s. Cuddalore Sarvodaya Sangh, H.O. No. : 86, Sarvodaya Nagar, Vadalur Post, Cuddalore District, Tamil Nadu, PIN - 607303** the Implementing Agency (IA) of "**Cuddalore Pottery Cluster**", from reputed Civil contractors for construction of the building for the Common Facility Centre (CFC) to be set up at S. No. : 331-2, Sathanur Village, Vikravandi Taluk, Villupuram District, Tamil Nadu under the "**Scheme of Fund for Regeneration of Traditional Industries**" (SFURTI) of Khadi and Village Industries Commission (KVIC), Ministry of MSME, with financial assistance from Government of India.

Name of Work	EMD
Construction of Building and work-shed buildings and amenities for the Common Facility Centre of Cuddalore Pottery Cluster under SFURTI scheme at S. No. 331-2, Sathanur Village, Vikravandi Taluk, Villupuram District, Tamil Nadu.	Demand Draft drawn in favour of "Cuddalore Pottery Cluster" Payable at Cuddalore or NEFT to Account No. : 110041484710 IFSC Code : CNRB0001250 Bank Branch : Canara Bank, Cuddalore Branch

Drawing available in the Annexure to the Tender Document.

Tender document may be DOWNLOADED from the date of issue of an advertisement (21-09-2022 @ 11.00 AM onwards) from the website **www.kvic.org.in** and **www.sippo.org.in**

- Date of commencement of issue of tender 21-09-2022@11.00 am
  - Pre-bid meeting 28-09-2022@11.00 am
  - Last date for issue of Tender 11-10-2022@ 5.00 pm
  - Last date for submission of Tenders 12-10-2022@ 1.00 pm
  - Date of opening of sealed Tenders 12-10-2022@ 2.00 pm
- (Technical bid only)**

**Secretary**  
**Cuddalore Sarvodaya Sangh**  
**Vadalur, Cuddalore District**  
**Tamil Nadu**

**M/s. Cuddalore Sarvodaya Sangh**  
HO. No. : 86, Sarvodaya Nagar, Vadalur, Cuddalore District  
eMmail : sangh277@gmail.com

## TENDER DOCUMENT

**TENDER NOTICE No: KVIC / SFURTI / Cuddalore Pottery / 01 / 2022 - 23**

**TENDER FOR THE CONSTRUCTION OF INDUSTRIAL WORKSHED BUILDINGS AND  
AMENITIES FOR THE COMMON FACILITY CENTER OF CUDDALORE POTTERY  
CLUSTER, SATHANUR VILLAGE, VIKRAVANDI TALUK,  
VILLUPURAM DISTRICT**

**FOR CUDDALORE POTTERY CLUSTER**

**Prepared by**  
**Small Industries Product Promotion Organisation**

**Corporate Office: No. : 52, T.B. ROAD, MAHABOOPALAYAM, MADURAI – 625 016.**

Phone: 0452 – 2602339, 2603085

Website : [www.sippo.org.in](http://www.sippo.org.in), e-Mail : [mdusippo@gmail.com](mailto:mdusippo@gmail.com)

**Ref: KVIC / SFURTI / Cuddalore Pottery /01/ 2022 - 23, Date : 21.09.2022**

## **TENDER NOTICE**

Sealed Tenders are invited from Approved Chartered Engineers / Registered Architects / Registered Building Contractors for the Construction of CFC of Cuddalore Pottery Cluster under "SFURTI" Scheme, implemented by M/s. Cuddalore Sarvodaya Sangh, HO. No. : 86, Sarvodaya Sangar, Vadalur, Cuddalore District. The Nodal Agency is "Khadi and Village Industries Commission", Govt. of India.

Sr. No.	Name of the Work	Place	EMD Amount	Date of Tender Submission	Date of Tender opening
1	Construction of Work-shed and RCC Roof in the CFC	M/s. Cuddalore Sarvodaya Sangh, No. :331-2, Sathanur Village, Vikkiravandi Taluk, Villupuram District	2% of the amount quoted by the bidder	21 days from the date of advertisement	Will be Intimated

Nature of work :

Construction of CFC; RCC Roof of 200 Sq.Ft. & 3200 Sq.Ft. work-shed construction.

Interested parties may obtain the Tender documents from the address mentioned below on payment of Rs. 500/- by DD drawn in favour of "**Cuddalore Pottery Cluster**", Cuddalore. The Tender can also be downloaded from KVIC's website at **www.kvic.org.in** and **www.sippo.org.in** displayed under Tender column in the home page, for which the Tender form fee has to be paid along with Tender. The Tenderer can visit the site during office hours for better understanding of scope of work. For any clarification please contact at the below mentioned eMail or contact number.

The Tender should be submitted in sealed cover to Secretary, Cuddalore Sarvodaya Sangh at the address mentioned below on or before **12-10-2022 before 1.00 PM**.

The work should be completed within 60 days from the date of issue of work order.

Date: 21.09.2022

Place: **Vadalur**

Secretary  
**M/s. Cuddalore Sarvodaya Sangh**  
**HO. No. :86, Sarvodaya Nagar,**  
**Vadalur, Cuddalore District**  
**Mobile: 9942979237, 9384159751**  
**e-Mail : sangh277@gmail.com**

# CONTENTS

Clause	Topic	Page No.
1.	PREAMBLE.....	1
2.	SCOPE OF WORK .....	2
3.	QUALIFICATION CRITERIA.....	2
4.	LANGUAGE OF THE TENDER .....	3
5.	PURCHASE OF TENDER DOCUMENT .....	3
6.	PREBID MEETING .....	3
7.	CLARIFICATION ON THE TENDER DOCUMENT.....	4
8.	AMENDMENT OF TENDER DOCUMENT .....	4
9.	AUTHORISATION OF THE TENDERER.....	4
10.	PRE-VISIT OF SITE.....	4
11.	SPECIFIC INSTRUCTIONS TO BIDDERS/CONTRACTORS .....	4
12.	SUBMISSION OF TENDER IN TWO COVER SYSTEM.....	5
13.	EARNEST MONEY DEPOSIT .....	6
14.	VALIDITY .....	6
15.	OPENING AND EVALUATION OF THE TENDER .....	6
16.	PRICE OFFER.....	7
17.	EVALUATION OF THE PRICE .....	7
18.	AWARD OF CONTRACT.....	8
19.	SECURITY DEPOSIT .....	8
20.	AGREEMENT.....	8
21.	ISSUE OF WORK ORDER .....	8
22.	DEFECT IDENTIFICATION & RECTIFICATION.....	9
23.	EMPLOYMENT OF TECHNICAL ASSISTANTS .....	9
24.	PAYMENT TERMS.....	9
25.	PENALTY .....	10
26.	TERMINATION OF CONTRACT .....	10
27.	GENERAL CONDITIONS .....	10
28.	ARBITRATION .....	11
29.	JURISDICTION OF THE COURT.....	11

## **ANNEXURES**

I.	BUILDING DRAWING & BOQ .....	12
II.	PART-I (COVERING LETTER) .....	20
III.	DETAILS OF THE TENDERER.....	22
IV.	ANNUAL TURNOVER STATEMENT.....	23
V.	LIST OF WORKS EXECUTED IN LAST 3 YEARS .....	24
VI.	DECLARATION OF NOT HAVING BLACKLISTED .....	25
VII.	DECLARATION FOR NOT HAVING TAMPERED THE TENDER DOCUMENT ....	26
VIII.	PART-II (COVERING LETTER).....	27
IX.	PRICE BID .....	28
X.	CHECKLIST OF DOCUMENTS .....	29

# TENDER FOR THE CONSTRUCTION OF WORK-SHED BUILDINGS AND AMENITIES FOR CUDDALORE SARVODAYA SANGH POTTERY CLUSTER

<b>1.</b>	<b>PREAMBLE</b>
<p><b>Ministry of MSME, Government of India</b> has formulated “<b>Scheme of Fund for Regeneration of Traditional Industries</b>” (SFURTI), for the development of Village Industries in order to organize the traditional industries and artisans for their growth and long term sustainability. The <b>Khadi and Village Industries Commission (KVIC)</b> is the Nodal Agency for the development of Khadi and Village Industry Clusters under the scheme, undertakes the role of programme fund management, in addition to monitoring and evaluation of project implementation.</p> <p>The scheme specifies the following institutional arrangement at the operational level:</p> <ul style="list-style-type: none"> <li>➤ a Special Purpose Vehicle (SPV) be formed to develop and manage the cluster</li> <li>➤ an Implementing Agency (IA) is appointed to undertake scheme implementation</li> <li>➤ a Technical Agency (TA) is designated to assist and guide the scheme implementation</li> </ul> <p><b>CUDDALORE POTTERY CLUSTER</b> is approved under the scheme. <b>M/s. Cuddalore Sarvodaya Sangh</b>, having Administrative Office at HO No. : 86, Sarvodaya Nagar, Vadalur, Cuddalore District, Tamil Nadu is the Special Purpose Vehicle (SPV) &amp; Implementing Agency of the cluster and <b>M/s. Small Industries Product Promotion Organisation (SIPPO)</b> is the designated Technical Agency for the cluster.</p> <p>The scheme envisages establishment of upgraded production infrastructure, as the Common Facility Center (CFC), for the manufacture of pottery products and stipulates the building construction and machinery procurement for the establishment of CFC should adhere the General Financial Rules (GFR) of Government of India. Accordingly, the tender procedures are being undertaken for the construction of CFC building works and procurement of machineries.</p> <p><b>M/s. CUDDALORE SARVODAYA SANGH</b>, the Special Purpose Vehicle (SPV) of <b>CUDDALORE POTTERY CLUSTER</b>, having the Administrative Office at HO No. : 86, Sarvodaya Nagar, Vadalur, Cuddalore District, Tamil Nadu propose to establish a Common Facility Centre (CFC) at No. : 331-2, Sathanur Village, Vikkiravandi Taluk, Villupuram District , Tamilnadu with the financial assistance from Government of India under SFURTI.</p> <p>In this context, M/s. CUDDALORE SARVODAYA SANGH invites sealed tenders from Civil Contractors in “Two Cover System” for the construction of Industrial Work-shed building and amenities for the Common Facility Center for CUDDALORE POTTERY CLUSTER through transparent bidding process. The Tender notification has been published fixing the date of opening of tender as 12-10-2022 at 2.00 pm.</p>	

2.	SCOPE OF WORK														
<div>a) The successful tenderer should undertake construction of work-shed building and amenities at No. : 331-2, Sathanur Village, Vikkiravandi Taluk, Villupuram District, Tamilnadu as per the drawings and Estimate / Bill of Quantity (BoQ) given in Annexure-I.</div> <div>b) The successful tenderer should complete the construction of industrial work-shed building and amenities within 90 days from the date of receipt of Work Order. The time line for the cumulative percentage of work to be completed based on the value of work shall be as given below:</div> <table><tr><th>Days</th><th>Percentage of work to be completed</th></tr><tr><td>1<sup>st</sup> 30 days</td><td>Min. 20% of total contract value</td></tr><tr><td>2<sup>nd</sup> 30 days</td><td>Min. 60% of total contract value</td></tr><tr><td>3<sup>rd</sup> 30 days</td><td>100% of total contract value</td></tr></table>				Days	Percentage of work to be completed	1 <sup>st</sup> 30 days	Min. 20% of total contract value	2 <sup>nd</sup> 30 days	Min. 60% of total contract value	3 <sup>rd</sup> 30 days	100% of total contract value				
Days	Percentage of work to be completed														
1 <sup>st</sup> 30 days	Min. 20% of total contract value														
2 <sup>nd</sup> 30 days	Min. 60% of total contract value														
3 <sup>rd</sup> 30 days	100% of total contract value														
3.	QUALIFICATION CRITERIA														
<table><tr><th>Clause</th><th>Qualification Criteria</th><th>Supporting Document</th></tr><tr><td>3(a)</td><td>The tenderer should be a registered legal entity.</td><td><div>(i) In case of Private / Public Limited Companies,<ul style="list-style-type: none"><li>• Copy of Incorporation Certificate issued by the Registrar of Companies</li><li>• Copy of Memorandum and Articles of Association</li></ul></div><div>(ii) In case of Partnership Firm,<ul style="list-style-type: none"><li>• Registered Partnership deed</li></ul></div><div>(iii) In case of Proprietorship Concern,<ul style="list-style-type: none"><li>• Copy of Udyog Aadhaar / GST Registration Certificate / PAN Card.</li></ul></div></td></tr><tr><td>3(b)</td><td>The tenderer should be an eligible Civil contractor</td><td><div>(i) Valid Registration Certificate from PWD / CPWD / Highways department</div><div>(ii) Valid registration of GST</div></td></tr><tr><td>3(c)</td><td>The tenderer should have at least 3 years of experience ( ____ ) as Civil contractor.</td><td><div>(i) Work orders issued by clients</div><div>(ii) Performance certificate issued by clients</div><div>(iii)List of construction works executed in last 3 years as per Annexure-V</div></td></tr></table>				Clause	Qualification Criteria	Supporting Document	3(a)	The tenderer should be a registered legal entity.	<div>(i) In case of Private / Public Limited Companies,<ul style="list-style-type: none"><li>• Copy of Incorporation Certificate issued by the Registrar of Companies</li><li>• Copy of Memorandum and Articles of Association</li></ul></div> <div>(ii) In case of Partnership Firm,<ul style="list-style-type: none"><li>• Registered Partnership deed</li></ul></div> <div>(iii) In case of Proprietorship Concern,<ul style="list-style-type: none"><li>• Copy of Udyog Aadhaar / GST Registration Certificate / PAN Card.</li></ul></div>	3(b)	The tenderer should be an eligible Civil contractor	<div>(i) Valid Registration Certificate from PWD / CPWD / Highways department</div> <div>(ii) Valid registration of GST</div>	3(c)	The tenderer should have at least 3 years of experience ( ____ ) as Civil contractor.	<div>(i) Work orders issued by clients</div> <div>(ii) Performance certificate issued by clients</div> <div>(iii)List of construction works executed in last 3 years as per Annexure-V</div>
Clause	Qualification Criteria	Supporting Document													
3(a)	The tenderer should be a registered legal entity.	<div>(i) In case of Private / Public Limited Companies,<ul style="list-style-type: none"><li>• Copy of Incorporation Certificate issued by the Registrar of Companies</li><li>• Copy of Memorandum and Articles of Association</li></ul></div> <div>(ii) In case of Partnership Firm,<ul style="list-style-type: none"><li>• Registered Partnership deed</li></ul></div> <div>(iii) In case of Proprietorship Concern,<ul style="list-style-type: none"><li>• Copy of Udyog Aadhaar / GST Registration Certificate / PAN Card.</li></ul></div>													
3(b)	The tenderer should be an eligible Civil contractor	<div>(i) Valid Registration Certificate from PWD / CPWD / Highways department</div> <div>(ii) Valid registration of GST</div>													
3(c)	The tenderer should have at least 3 years of experience ( ____ ) as Civil contractor.	<div>(i) Work orders issued by clients</div> <div>(ii) Performance certificate issued by clients</div> <div>(iii)List of construction works executed in last 3 years as per Annexure-V</div>													

	3(d)	The tenderer should have been awarded and successfully completed at least three works of similar nature in the last 3 years (Financial Year 2019-20, 2020-21 & 2021-22).	(i) Work orders issued by clients (ii) Performance certificate issued by clients
	3(e)	The tenderer should have reported a minimum Average Annual Turnover of Rs. 50.00 lakhs in the last three consecutive financial years, i.e., Financial Year 2019-20, 2020-21, and 2021-22 or 2018-19, 2019-20, and 2020-21.	(i) The average annual turnover statement duly certified by Chartered Accountant as per <b>Annexure-IV</b> (ii) The Annual Report / certified copies of Balance Sheet, Profit & Loss statement along with schedules for the last 3 consecutive financial years
	3(f)	The tenderer should not have been blacklisted for supply of any items or services by any Government Departments / agency.	The declaration form as per <b>Annexure-VI</b> should be enclosed.
<b>4. LANGUAGE OF THE TENDER</b>		<p>The Tender prepared by the tenderer as well as all correspondences and documents relating to the Tender shall be in English language only. If the supporting documents are in a language other than English / Tamil, the notarized translated English version of the documents should also be enclosed.</p>	
<b>5. PURCHASE OF TENDER DOCUMENTS</b>		<p>a) The tender document shall be downloaded from <b>www.kvic.org.in</b> or <b>www.sippo.org.in</b> at free of cost. The tenderer should give a declaration for not having tampered the Tender document downloaded from Internet (as per <b>Annexure-VII</b>).</p> <p>b) The tender document can be downloaded from 21-09-2022 11.00 A.M. to 11-10-2022 05.00 P.M.</p>	
<b>6. PREBID MEETING</b>		<p>There will be a pre-bid meeting on 28-09-2022 at 11.00 am in the office of <b>M/s. CUDDALORE SARVODAYA SANGH</b> HO No. : 86, Sarvodaya Nagar, Vadalur, Cuddalore District, Tamilnadu during which the prospective tenderers can get clarifications about the tender. The tenderers shall send their queries in writing if any so as to reach IA at least two days prior to the pre-bid meeting date. The tenderers are advised to check <b>www.kvic.org.in</b> or <b>www.sippo.org.in</b>. or up-to-date information like change in date / venue etc., of pre-bid meeting as IA may not be able to identify and communicate with the prospective bidders at this stage. Non attending of pre-bid meeting is not a disqualification.</p>	



<b>7.</b>	<b>CLARIFICATION ON THE TENDER DOCUMENT</b>
<p>The tenderers may ask for queries in any of the clauses in the tender document before 48 hours of the opening of the tender. Such queries may be sent in writing to “<b>M/s. CUDDALORE SARVODAYA SANGH</b>, HO No. : 86, Sarvodaya Nagar, Vadalur, Cuddalore District, Tamilnadu” or by e-Mail to <a href="mailto:sangh277@gmail.com">sangh277@gmail.com</a> and the clarification will be uploaded on <b>www.kvic.org.in</b> or <b>www.sippo.org.in</b>. It is binding on the part of tenderers to check the above said websites for any amendments or clarifications posted during the entire tender process.</p>	
<b>8.</b>	<b>AMENDMENT OF TENDER DOCUMENT</b>
<p>The IA whether on its own initiative or as a result of a query, suggestion or comment of an Applicant or a Respondent, may modify the tender document by issuing an addendum or a corrigendum at any time before the opening of the tender, with the concurrence of the Tender Committee. Any such addendum or corrigendum will be uploaded on <b>www.kvic.org.in</b> or <a href="http://www.sippo.org.in">www.sippo.org.in</a> and the same will be binding on all Applicants or Respondents or Tenderers, as the case may be.</p>	
<b>9.</b>	<b>AUTHORISATION OF THE TENDERER</b>
<p>The Tender should be signed on each page by the tenderer or by the person who is duly authorized for the same by the tenderer.</p>	
<b>10.</b>	<b>PRE-VISIT OF SITE</b>
<p>The tenderer, on his / her own responsibility, risk and cost, is advised to visit and examine the site of work(s) and its surroundings and obtain all information that may be necessary for preparing the bid and entering into a contract for the work(s) as mentioned in the <b>Annexure-I</b>.</p>	
<b>11.</b>	<b>SPECIFIC INSTRUCTIONS TO BIDDERS / CONTRACTORS FOR QUOTING OF RATES</b>
<p>(a) The contractors are requested to read the detailed specification and quote the rates clearly in the Price bid. Quoting the rates in the Price bid will only be taken up for comparison and shall be final.</p> <p>(b) The tenders invited are based on item wise rates mentioned in the estimate of works / BoQ. Any lump sum deductions or increase or rebate offered either in the tender or in</p>	

the covering letter or at any portion of the tender will be ignored and only the rates offered in the Price bid alone will be taken as valid rates and taken up for tender comparison. Rates or Lump sum amounts for items not called for shall not be included in the tender. Any alteration made by tenderer in the contract form, the conditions to Contract, the drawings, specification, or quantities accompanying the same will not be recognized and if any such alterations are made the tender will be void.

- (c) The tenderer / contractor will make his / her / their own arrangements to procure and use ISI Brand Cement and ISI Brand steel required for the work.
- (d) It should be clearly understood that the rate quoted by the tenderer / contractor is inclusive of incidental charges such as conveyance, loading, unloading, stacking at site and testing charges, etc.,
- (e) The tenderer / contractor will produce test certificate obtained from any one of the Govt. institutions for cement and steel brought to site. And only when the test results confirm to the ISI specification they will be allowed to be used in the works.
- (f) The tenderer / Contractor should strictly follow above instructions without fail.

## 12. SUBMISSION OF TENDER IN TWO COVER SYSTEM

- (a) Every page of the terms and conditions of the tender document should be signed and enclosed with the tender, in token of having accepted the tender conditions. Failing which the tender will be rejected summarily.
- (b) Tenders should be submitted in two parts:
  - i. Part I will cover technical bid and
  - ii. Part II will cover financial bid
- (c) Tenderers should ensure submission of all documents pertaining to Part-I and Part-II proposals separately as per the Check list given in **Annexure -X**.
- (d) Tenderers are requested to place Part-I and Part-II documents in separate sealed covers. Part-I cover to be superscripted as **“Part-I : Technical bid”** and Part-II cover to be superscripted as **“Part-II : financial bid”** respectively, mentioning the name and address of the Tenderer in each of the both covers. These two sealed covers (Part-I and Part-II) must be placed in a single outer cover superscripted as **“Tender for the construction of work-shed buildings and amenities for”** and addressed to **CUDDALORE POTTERY CLUSTER**, “S. No. : 331-2, Sathanur Village, Vikkiravandi Taluk, Villupuram District, Tamilnadu” mentioning the name and address of the Tenderer in the outer cover. **Tenders shall be submitted in sealed cover and unsealed tenders would summarily be rejected.**
- (e) Tenders should be dropped only in the tender box kept at the office of **“M/s. Cuddalore Sarvodaya Sangh, HO No. : 86, Sarvodaya Nagar, Vadalur, Cuddalore District, Tamilnadu”** on or before 1.00 PM on 12-10-22. Tenders will not be received by hand.

	<p>(f) Alternatively, the tenders can be submitted through registered post so as to reach the above address on or before 1.00 pm on 07-10-22. Tenders received after the specified time will not be considered and IA will not be liable or responsible for any postal delays.</p> <p>(g) A tender once submitted shall not be permitted to be altered or amended.</p>
13.	<b>EARNEST MONEY DEPOSIT</b>
	<p>The Tender should be accompanied by an Earnest Money Deposit (EMD) in the form of Account Payee Demand Draft drawn on any Indian Nationalized / Scheduled Commercial Bank in favour of “CUDDALORE POTTERY CLUSTER”, payable at Cuddalore or NEFT to Account No. : 110041484710; IFS Code : CNRB0001250; Canara Bank, Cuddalore Branch.</p> <p>The EMD in any other form will not be accepted. The Earnest Money Deposit will be returned to the unsuccessful tenderers at the earliest on the expiry of final bid validity and latest on or before the 30<sup>th</sup> day of the award of contract. <b>The bids received without EMD will be summarily rejected.</b></p> <p>(a) The Earnest Money Deposit will be retained in the case of successful tenderer and it will not earn any interest and will be dealt with, as provided in the terms and conditions of the tender.</p> <p>(b) Any request of the tenderer, under any circumstances claiming exemption from payment of EMD will be rejected and their Part-II financial offer will not be opened.</p> <p>(c) If the tenderer emerges as the successful bidder and after subsequent issuance of letter of acceptance by the IA, failure to sign the agreement, to remit the PBG or to execute the contract as per tender conditions, will result in the forfeiture of the EMD amount remitted.</p>
14.	<b>VALIDITY</b>
	<p>(a) The rate quoted in the Tender should be valid for the acceptance by the IA for a minimum period of 90 days from the date of opening of the Tender.</p> <p>(b) The accepted rate of the successful tenderer is valid till the entire contract is fully completed. Escalation in the rates will not be entertained under any circumstances.</p>
15.	<b>OPENING AND EVALUATION OF THE TENDER</b>
	<p>(a) The tender box will be closed at 1.00 pm as per the office clock on 12-10-2022 and the received tenders in the tender box will only be opened. Tenders received after specified date and time will not be accepted. The Tender will be opened by the Tender committee at 2.00 PM on the same day in the presence of the available Tenderers / representatives of the Tenderers who choose to be present. The Tenderers or their</p>

	<p>authorized agents are allowed to be present at the time of opening of the tenders.</p> <p>(b) Tender Committee will inform the attested and unattested corrections, before the Tenderers and sign all such corrections in the presence of the Tenderers. If any of the Tenderers or agents not present then, in such cases the Committee will open the tender of the absentee Tenderer and take out the unattested corrections and communicate it to them. The absentee Tenderer should accept the corrections without any question whatsoever.</p> <p>(c) If the date fixed for opening of the tender happens to be a Government holiday, the sealed tenders will be received up to 1.00 PM on the next working day and opened at 2.00 PM on the same day.</p> <p>(d) The Technical bid will be evaluated by the Tender Committee in terms of the qualification Criteria. The committee reserves the right to disqualify any of the tender in case the Committee is not satisfied with the documents furnished.</p> <p>(e) After the completion of evaluation of technical bids, the tenderers declared as qualified by the Committee, will be informed the date of opening of financial bid (Part-II).</p>
<p><b>16.</b></p>	<p><b>FINANCIAL OFFER</b></p>
	<p>(a) The Financial bid should be kept only in the Part-II cover.</p> <p>(b) The Financial bid should be prepared as per <b>Annexure-IX</b>.</p> <p>(c) The Financial offer should be neatly and legibly written both in figures and words.</p> <p>(d) In case of discrepancy between the prices quoted in words and figures lower of the two shall be considered.</p> <p>(e) If a bidder quotes NIL charges / consideration, the bid shall be treated as unresponsive and will not be considered.</p> <p>(f) Part-II bid should not contain any commercial conditions. Variation in the commercial terms and conditions of the tender will not be accepted.</p>
<p><b>17.</b></p>	<p><b>EVALUATION OF THE FINANCIAL BID</b></p>
	<p>(a) The Tender committee will examine for complete, properly signed and error-free nature of the Price bid (Part-II)</p> <p>(b) The comparison of the rates offered shall be based on the total all inclusive rates offered (i.e., sum of all inclusive rate offered for all the tendered items).</p>

<b>18.</b>	<b>AWARD OF CONTRACT</b>
<p>(a) The Tenderer who has quoted lowest price (L1) will be issued the 'Letter of Acceptance' by the Implementing Agency.</p> <p>(b) In unavoidable circumstances, such as receipt of very limited bids or the proposal prices are substantially higher than the market value / updated cost estimate or available budget, the committee may decide upon resorting to Negotiation with the lowest evaluated responsive bidder. In such cases, the Tenderer who has quoted lowest price (L1) will be invited for negotiations and after finalizing the negotiated rate, Letter of Acceptance will be issued.</p>	
<b>19.</b>	<b>SECURITY DEPOSIT</b>
<p>(a) On receipt of the Letter of Acceptance from IA, the successful tenderer should remit a <b>PBG</b> of <b>5%</b> of the value of the contract in the form of Account payee Demand Draft from any Indian Nationalized / Scheduled Commercial Bank or irrevocable Bank Guarantee with a validity period of one year in favour of "Cuddalore Pottery Cluster", payable at Cuddalore, within 10 (Ten) working days from the date of receipt of letter of acceptance. The EMD shall not be adjusted with the Security Deposit.</p> <p>(b) Any other amount pending with IA will not be adjusted under any circumstances, against the Security Deposit if so requested.</p> <p>(c) If the <b>PBG</b> amount is not paid within the time specified, the EMD remitted by the tenderer shall be forfeited, besides cancelling the communication of acceptance of the Tender.</p> <p>(d) <b>PBG</b> amount remitted will not earn any interest.</p>	
<b>20.</b>	<b>AGREEMENT</b>
<p>The successful tenderer should execute an agreement as may be drawn up to suit the conditions on a non-judicial stamp paper of value, as prescribed in law on the date of remittance of Security Deposit and shall pay for all stamps and legal expenses incidental thereto. In the event of failure to execute the agreement, within the time prescribed, the EMD / <b>PBG</b> amount remitted by the tenderer will be forfeited besides cancelling the Tender.</p>	
<b>21.</b>	<b>ISSUE OF WORK ORDER</b>
<p>After payment of <b>Security Deposit</b> and successful execution of the agreement, Work Order will be released within 10 days by the IA. The successful tenderer should complete the</p>	

construction of industrial work-shed buildings and amenities within 90 days from the date of receipt of Work Order.

## **22. DEFECT IDENTIFICATION AND IT'S RECTIFICATIONS**

- (a) Defect Liability period shall be 6 months from the date of the completion of work. Any defect arising in the work in guarantee period due to faulty workmanship and faulty materials should be rectified by contractor at his own cost.
- (b) Any deficiency in concreting such as cracking, excessive honeycombing, exposure of reinforcement or other fault which entail replacement of the defective part by fresh concrete and whatsoever remedy reasonable required without hampering the structural safely and architectural concept, all at the cost of contractor.
- (c) The successful tenderer should submit bank guarantee equivalent to 10% of the total value of contract valid for 6 months towards Defect Liability.

## **23. EMPLOYMENT OF TECHNICAL ASSISTANTS**

- (a) The tenderer shall employ qualified technical persons at his cost to supervise the work and the tenderer should ensure the presence of the technical persons at the site of work during working hours, monitoring all items of works and paying extra attention to such works as may demand special attention.
- (b) A movement register should be opened and maintained for Technical persons employed by the Contractor. The Technical persons should note the arrival and the departure timings every day along with their initials in a register. Such Register should be produced during inspection of the Inspecting Officers (Tender Committee Members).

## **24. PAYMENT TERMS**

- (a) **30% of the contract value** will be paid on completion of Foundation level works and submission of Stage Level Completion Certificate by a Chartered civil Engineer, based on the inspection report by Tender Committee.
- (b) **40% of the contract value** will be paid on completion of roof level works and submission of Stage Level Completion Certificate by a Chartered civil Engineer, based on the inspection report by Tender Committee.
- (c) **The balance 30% and SD** will be released only after satisfactory completion of the entire contract based on the inspection report by Tender Committee and submission of Chartered civil Engineer's Work Completion & Valuation Certificate and bank guarantee equivalent to 10% of the total value of contract valid for 6 months towards Defect Liability.

	(d) IA also reserves the right to recover any dues from the tenderer, which is found on later date, during audit / excess payment, after final settlement is made to them. The successful tenderer is liable to pay such dues to the IA immediately on demand, without raising any dispute / protest.
<b>25.</b>	<b>PENALTY</b>
	<p>(a) Failure to execute the entire contract within 90 days from the date of issue of work order will attract a penalty of 1% per week, on the full value of the contract up to a maximum of 5%. Delays beyond that period will be viewed as violation of the contract terms and will be dealt accordingly.</p> <p>(b) Implementing agency reserves the right to inspect the site at any point of time during the contract period to ensure the progress and quality of work carried out. During the inspection, if any discrepancies found in the quality of work / material used, the IA, with the approval of the tender committee, reserves the right to order for any rework(s) / replace any item(s) of material, as the case may be, in order to ensure the quality of work / progress as per the contract terms.</p> <p>(c) All the materials used for construction shall be first use, new, high quality material. Old or Used materials will not be accepted and if found, the decision of Committee, either for rework / replace / deduction in payment shall be binding on the contractor.</p> <p>(d) Any delay on the part of IA should be intimated and sorted out immediately without affecting the progress of works.</p>
<b>26.</b>	<b>TERMINATION OF CONTRACT</b>
	IA reserves the right to terminate the contract at any time during the validity period on account of non-fulfillment of contract or for any of the reasons.
<b>27.</b>	<b>GENERAL CONDITIONS</b>
	<p>(a) Conditional tender in any form will not be accepted.</p> <p>(b) Any notice regarding any matters, to the contractor shall deemed to be sufficiently served, if given in writing to his usual or last known place of business.</p> <p>(c) Tender committee reserves the right to relax or waive or amend any of the tender conditions.</p> <p>(d) The successful tenderer shall not outsource / off load either full or part of the work to anyother agency / individual.</p>

<p>(e) If the performance of the tenderer is not as per the schedule, then tender committee reserves the right to cancel / reallocate full or part of the contract, at any stage of the contract execution.</p>	
<b>28.</b>	<b>ARBITRATION</b>
<p>(a) In case of any dispute in the tender, including interpretation, if any, on the clauses of the tender or the agreement to be executed, the matter shall be referred by IA / Tenderer to an Arbitrator to be appointed by the Parties hereto by mutual agreement. If no such Arbitrator could be appointed by mutual consent, the matter may then be referred to the State Director, KVIC, Chennai for nominating an Arbitrator, the Arbitration proceedings being governed by the Arbitration and Conciliation (Amendment) Act 2015.</p> <p>(b) The venue of the Arbitration shall be at the KVIC, State Office, Chennai. The decision of the Arbitrator shall be final and binding on both the parties to the Arbitration.</p> <p>(c) The Arbitrator may with the mutual consent of the parties, extend the time for making the award. The award to be passed by the Arbitrator is enforceable in the <b>court at Cuddalore</b> only.</p>	
<b>29.</b>	<b>JURISDICTION OF THE COURT</b>
<p>We agree to the above terms and conditions.</p> <p><b>SIGNATURE OF THE TENDERER:</b></p> <p><b>DATE:</b></p> <p><b>NAME IN BLOCK LETTERS:</b></p> <p><b>DESIGNATION:</b></p> <p><b>ADDRESS:</b></p>	



SCALE 1:100



**Bill of Quantity** for the Proposed Construction of Galvanized Iron Profile Sheet Roofed Ground Floor Building at No. : 331-2, Sathanur Village, Vikkiravandi Taluk, Villupuram District, for M/s. Cuddalore Pottery Cluster .

Bill of Quantity							
Sl.No	Description of Work	Nos	L	B	D	Qty	Unit
1	Earth work excavation for foundation (for narrow excavation) in all soils and subsoil and to full depth as maybe directed except in rock requiring blasting inclusive of sourcing shuttering, bailing out water wherever necessary and depositing the surplus earth within the compound in places shown by the departmental officers with an initial lead of 10mts and initial lift of 2mts.and clearing and leveling the site, ext., complete complying with standard specification.						
	Column Footing	1 x 37	2.50	2.50	2.00	462.50	
	Ramp	1 x 4	4.50	2.00	1.50	54.00	
	Grade beam						
	Wall Around	1 x 1	116.54	0.90	0.70	73.42	
	Cross Walls	1 x 1	42.63	0.90	0.70	26.86	
	Total					616.78	Cu.m
2	Collection, supply and Filling of M-sand from approved quarry to work site and stocking to the departmental gauge for measurement as directed by the departmental engineer, to required depth and more than 15centimeter depth including cost and conveyance of sand to site and all labour charges etc., complete complying with standard specification.						
	Column Footing	1 x 37	2.50	2.50	0.30	69.38	
	Ramp	1 x 4	4.50	2.00	0.75	27.00	
	Grade Beam						
	Wall Around	1 x 1	116.54	0.9	0.15	15.73	
	Cross Walls	1 x 1	42.63	0.9	0.15	5.76	
	Basement						
	Woodern Furniture Workshop	1 x 1	19.05	11.54	0.80	175.87	
	Steel and SS Workshop	1 x 1	11.34	11.54	0.80	104.69	
	Store	1 x 1	7.48	7.61	0.80	45.54	
	Store	1 x 1	3.63	3.92	0.80	11.38	
	Office	1 x 1	3.63	3.69	0.80	10.72	
	Painting Workshop	1 x 1	7.49	11.54	0.80	69.15	
	Total					535.22	Cu.m
3	Collection, supply and Filling of well gravel from approved quarry to work site and stocking to the departmental gauge for measurement as directed by the departmental engineer, to required depth and more than 15cm depth including cost and conveyance of gravel to site and all labour charges for filling etc., complete complying with standard specification.						
	Column Footing	1 x 37	2.50	2.50	2.00	462.50	
	Total					462.50	Cu.m
4	Plain Cement Concrete 1:4:8 mix (one cement four M-sand and eight aggregate) using 40mm size ISS gauge HBBG metal including mixing, laying, consolidating, curing, cost and conveyance of all materials to site and all labour charges etc., complete as per standard specification.						

Sl.No	Description of Work	Nos	L	B	D	Qty	Unit
	Column Footing	1 x 37	2.50	2.50	0.15	34.69	
	Ramp	1 x 4	3.05	1.30	0.15	2.38	
	Basement						
	Woodern Furniture Workshop	1 x 1	19.05	11.54	0.10	21.98	
	Steel and SS Workshop	1 x 1	11.34	11.54	0.10	13.09	
	Store	1 x 1	7.48	7.61	0.10	5.69	
	Store	1 x 1	3.63	3.92	0.10	1.42	
	Office	1 x 1	3.63	3.69	0.10	1.34	
	Painting Workshop	1 x 1	7.49	11.54	0.10	8.64	
	Total					89.23	Cu.m
5	Reinforced Cement Concrete 1:2:4 mix (one cement, two m-sand and four aggregate) using 20mm ISS gauge HBBG metal from the approved quarry including mixing, laying, consolidating, curing cost and conveyance of all materials to site and all labour charges etc., complete as per standard specification.						
	Column Footing	1 x 37	2.00	2.00	0.45	66.60	
	Column below plinth beam	1 x 37	0.30	0.30	1.10	3.66	
	Column above plinth beam	1 x 37	0.23	0.23	4.00	7.83	
	Plinth Beam						
	Wall alround	1 x 1	116.54	0.23	0.45	12.06	
	Cross Walls	1 x 1	42.63	0.23	0.45	4.41	
	Basement Level Beam & Floor Level						
	Over all	1 x 1	46.50	12.00	0.15	83.70	
	Lintel Beam						
	Wall alround	1 x 1	116.54	0.23	0.23	6.16	
	Cross Walls	1 x 1	42.63	0.23	0.23	2.26	
	Sunshade	1 x 22	1.98	0.61	0.08	2.13	
	Sunshade	1 x 22	3.37	0.61	0.08	3.62	
	Total					192.43	Cu.m
6	Supplying and Erecting centering to sides and soffits including supports and strutting for drainage sides and culvert body wall sides using M.S Sheets of size 90cm x 60cm and B.G 10 stifened with weld mild steel angles of size 25mmx25mmx3mm for boarding laid over (silver oak joints) of size 10cm x 6.50cm spread at about 90cm including all labour charges and cost and conveyance of all materials to site etc. complete Complying with Standard Specification.						
	Column Footing	4 x 37	2.00	-	0.45	133.20	
	Column below plinth beam	4 x 37	0.30	-	1.10	48.84	
	Column above plinth beam	4 x 37	0.23	-	4.00	136.16	
	Plinth Beam						
	Wall alround outer side	1 x 1	117.00	-	0.45	52.65	
	Inner Side	1 x 1	61.18	-	0.45	27.53	
	Inner Side	1 x 1	45.75	-	0.45	20.59	
	Inner Side	1 x 1	30.18	-	0.45	13.58	
	Inner Side	1 x 1	14.64	-	0.45	6.59	
	Inner Side	1 x 1	38.06	-	0.45	17.13	
	Basement Level Beam & Floor Level						
	Wall alround	1 x 1	117.00	-	0.15	17.55	
	Lintel Beam						

Sl.No	Description of Work	Nos	L	B	D	Qty	Unit
	Wall around outer side	1 x 1	117.00	-	0.23	26.91	
	Inner Side	1 x 1	61.18	-	0.23	14.07	
	Inner Side	1 x 1	45.75	-	0.23	10.52	
	Inner Side	1 x 1	30.18	-	0.23	6.94	
	Inner Side	1 x 1	14.64	-	0.23	3.37	
	Inner Side	1 x 1	38.06	-	0.23	8.75	
	Sunshade	1 x 25	1.98	0.61	-	30.20	
	Sunshade	1 x 1	3.37	0.61	-	2.06	
	Total					576.64	Sq.m
7	supplying and Fabrication and placing in potation of TMT steel rods to required size and length as directed by the departmental officers including cost of binding wire, cutting, bending and tying with proper position etc., including cost and conveyance of all materials to site and all labour charges, etc., complete complying with standard specification.						
	Column Footing	1 x 1	66.60	-	80.00	5328.00	
	Column	1 x 1	11.49	-	160.00	1838.40	
	Plinth beam	1 x 1	16.47	-	110.00	1811.70	
	Lintel Beam	1 x 1	8.42	-	110.00	926.20	
	Sunshade	1 x 1	2.58	-	80.00	206.40	
	Industrial Flooring	1 x 1	83.70	-	80.00	6696.00	
	Total					16806.70	Kg
8	Brick work in cement mortar 1:5 mix (one cement, five M-sand) using new best II class bricks of size (9"x4 3/8"x23/4") from approved quarry including cost and conveyance of all material to site. Loading and unloading charges and labour charges for mixing laying and currying etc., complete. Complying with standard specification.						
	Below Basement Level						
	Wall around	1 x 1	116.54	0.23	0.80	21.44	
	Cross Walls	1 x 1	42.63	0.23	0.80	7.84	
	Above Basement Level						
	Wall around	1 x 1	116.54	0.23	3.12	83.63	
	Cross Walls	1 x 1	42.63	0.23	3.12	30.59	
	Deduction for openings						
	RS - Rolling Shutter	1 x 4	3.05	0.23	3.05	-8.56	
	D - Door	1 x 2	1.00	0.23	2.13	-0.98	
	W - Window	1 x 22	1.52	0.23	1.37	-10.54	
	Total					123.42	Cu.m
9	Wall plastering (internal / external) with cement mortar 1:4 mix (cement-1 part, sand-4 part). 12mm thick including cost and convance to site, loading and unloading charges and labor charges for mixing, laying and currying etc., complete complying with standard specification.						
	Wall around outer side	1 x 1	117.00	-	4.27	499.59	
	Inner Side	1 x 1	61.18	-	3.35	204.95	
	Inner Side	1 x 1	45.75	-	3.35	153.26	
	Inner Side	1 x 1	30.18	-	3.35	101.10	
	Inner Side	1 x 1	14.64	-	3.35	49.04	
	Inner Side	1 x 1	38.06	-	3.35	127.50	

Sl.No	Description of Work	Nos	L	B	D	Qty	Unit
	Deduction for openings						
	RS - Rolling Shutter	1 x 4	3.05	-	3.05	-37.21	
	D - Door	1 x 2	1.00		2.13	-4.26	
	W - Window	1 x 22	1.52	-	1.37	-45.81	
	Total					1048.16	Sq.m
10	Providing Granolythic finish of 25mm thick with PCC 1:2:4 (One cement, two sand and four jelly) using 10mm to 12.50mm HBG jelly etc complete.						
	Floor Finishing						
	Woodern Furniture Workshop	1 x 1	19.05	11.54	-	219.84	
	Steel and SS Workshop	1 x 1	11.34	11.54	-	130.86	
	Store	1 x 1	7.48	7.61	-	56.92	
	Store	1 x 1	3.63	3.92	-	14.23	
	Office	1 x 1	3.63	3.69	-	13.39	
	Painting Workshop	1 x 1	7.49	11.54	-	86.43	
	Ramps	1 x 4	3.50	1.50	-	21.00	
	Total					542.67	Sq.m
11	Manufacturing and supplying and fixing of STEEL WINDOWS and ventilators of the following specifications. The outer frames of windows are made of Z section (F7D ) of size 33 x 25 x 3 mm @ 1.419 Kg/m and mullions of 'J ' section (F4B) of size 46 x 22 x 3mm @ 2.28 Kg/m shutters made out of F7D section of size 33 x 25 x 3 mm @ 1.419 kg/m. Each openable shutter should not exceed a width of 600mm to enable separate operation and easy maintenance 2 Nos of sturdy hinges and one no. of handle cum latch of special type made with 18 x 5 M.S. flat are riveted to the shutters at an appropriate height in the window. Suitable opening is left for it's easy operation A stopper square rod for handle is provided in the mullion section at an appropriate place. One No. of adjustable window stay made of 18 x 5mm @ 0.70 kg/m M.S. flat of length 320mm with three adjustable positions are provided in the openable shutter. A matching peg is provided in the outer frame of the window at an appropriate plane.4 Nos. of hold fast of 120mm length spliced at the ends are welded to the outer frame of the window. 18 x 5mm @ 0.7 kg/m						
	D - Door	1 x 2	1.00		2.13	4.26	
	W - Window	1 x 22	1.52	-	1.37	45.81	
	Total					50.07	Sq.m
12	Supplying and Fixing of steel Rolling Shutters made up of 19G (1.00mm) CRCA deep corrugated lath interlocked to make one screen with Flange Type Roll formed 12G Bottom plate reinforced with 35x35x5mm L-angle and Locking arrangements on both sides fixed with 6mm brackets, Ball bearing pulley and Gear box arrangement with manual chain drive lifting, fixed with Roll formed 12G 3" Guide channel, 22G Top cover with fixing cleats and complete with one coat Zinc chromate Yellow Primer.						
	RS - Rolling Shutter	1 x 4	3.05	-	3.05	37.21	
	Total					37.21	Sq.m

**Bill of Quantity** for the Proposed Construction of Concrete Building at No. : 331-2, Sathanur Village, Vikkiravandi Taluk, Villupuram District, for Cuddalore Pottery Cluster.

Bill of Quantity						
Sl. No	Description of Work	Nos	L (M)	B(m)	D (m)	Quantity
1	Earth work excation for getting out hard soil in foundation Walls alround in main wall & cross wall ( Working area )	1	17.38	0.69	1.37	16.43cum
		1	36.12	0.69	0.91	22.68cum
						<b>39.11cum</b>
2	P.C.C 1:5:10 laid in foundation & Basement Walls alround in main wall & cross wall ( office ) Walls alround in main wall & cross will ( Working area ) Basement Office Working area	1	17.38	0.69	0.15	1.80 cum
		1	36.12	0.69	0.15	3.74cum
		1	2.59	5.64	0.15	2.19
		1	15.01	5.64	0.15	12.70
						<b>20.43 CUM</b>
3	R.R masonry work in C.M 1:6 for foundation & basement. Foundation Walls alround in main Wall & cross wall (office ) Working area Basement Walls around in main Wall & cross wall (office)	1	17.38	0.53	1.22	11.24
		1	36.12	0.53	0.76	14.55
		1	17.38	0.38	0.91	12.49
						<b>44.29 CUM</b>
4	Sand filling in Basement Office Working area	1	2.59	5.64	0.91	13.29cum
		1	15.01	5.64	0.91	<b>77.04</b>
						<b>90.33CUM</b>
5	Brick work in superstructure In C.M 1:6 walls around in Main wall & cross wall Parapet wall Working area Sides (1/2)x.61 Deduction for Doors/	1	17.38	0.23	3.05	12.19
		1	17.38	0.23	0.76	3.04
		1	36.12	0.23	3.35	27.83
		1	3.05	0.23	0.3	0.21
						<b>41.21 CUM</b>

6 a	Making & fixing doors & Windows for using by Country wood with all Fittings D- Door W,window	1 1	0.91 1.22	- -	2.13 1.37	1.94 5.01
6 b.	Making & fixing doors & Windows for using by steel (iron) with all fittings  D- Door W, window	2 6	0.91 1.22	- -	2.13 1.37	3.88 10.03 <b>13.91sqm</b>
7 a	R.C.C Roof slab in cc 1:2:4 & R.C.C work in plinth beam, Lintel beam sunshade etc. Plinth beam Lintel beam Sun shade Sun shade Frot side Roof Slab	1 1 8 2 1 1	17.38 17.38 1.68 1.37 3.05 6.1	0.23 0.23 0.61 0.61 0.61 3.05	0.31 0.15 0.08 0.08 0.08 0.114	1.24 0.60 0.66 0.13 0.15 2.12 <b>4.90 cum</b>
7 b	Providing cooling sheet roof Using by cooling sheet,iron rods,etc.,	1	15.24	6.1		<b>14.61sqm</b>
8	Ceiling platering in C.M 1:3 Office Window opening Door opening Sunshade Sides Sunshade, W sides	1 9 3 1 1 18 9	2.59 5.18 5.17 3.05 5.49 1.68 2.9	5.64 0.15 0.15 0.61 0.15 0.61 0.15		6.99 2.33 1.86 0.82 18.45 3.92 <b>48.97sqm</b>
9	Wall plastering in C.M 1 5  Office Outer wall plastering Working area Outer wall plastering  Deduction for Doors/ Windows	1 1 1 1 1	16.46 16.46 36.12 36.12 5.24		3.05 3.93 3.35 3.35 0.3  5.64	50.20 64.69 121.00 121.00 1.57  -8.06 <b>350.41 sqm</b>
10	Weathering course Concrete in lime mortar 1:1:5:3 with pressed tiles In C.M1:3	1	2.59	5.64 0.23		<b>14.61 sqm</b>

11a.	Flooring work for using by Ceramic tiles floor in C.M 1:3 Sides	1  1	2.59  16.46	5.64  2.25		14.61 sqm   3.79 <b>18.39 sqm</b>
11b.	Flooring work for using by Granolithic pattarn floor  Working area	1	15.01			<b>84.66 sqm</b>
12	White wash & colour wash By two coats.					L.S
13	Providing the Painting Works Qty. item no.6	1	13.64			<b>30.69 sqm</b>
14	Providing the R.C.C cupboard & wooden cupboard arrangements					L.S
15	Water & sanitary Arrangements					L.S
16	Electrical of building					L.S
17	Un for see items					L.S



**PART-I**

Date : \_\_\_\_\_

From,

Name:  
Address:  
Ph:  
Fax:  
E-mail:

To,

The Secretary,  
M/s. Cuddalore Sarvodaya Sangh  
HO. No. : 86, Sarvodaya Nagar  
Vadalur  
Cuddalore District  
Tamilnadu

Sir,

Sub: Tender for the construction of Work-shed buildings and amenities for  
Cuddalore Pottery Cluster - Submission of Part-I --- Reg.

Ref: Your Tender Notice Dt. ....

With reference to your tender notice, we submit herewith our sealed Tender for the construction of Work-shed buildings and amenities for Cuddalore Pottery Cluster, as specified by IA in this tender document.

We enclose the following documents:

- 1) Tender conditions duly signed in each page and enclosed in token of accepting the Tender conditions.
- 2) Demand Draft No. \_\_\_\_\_ for Rs. \_\_\_\_\_ /- ( \_\_\_\_\_ ), in favour of “Cuddalore Pottery Cluster”, Drawn on \_\_\_\_\_ Bank payable at Cuddalore, towards Earnest Money Deposit.
- 3) Authorization letter from the Company for the person to sign the tender.
- 4) Details of the Tenderer (as per **Annexure-III**).
- 5) Average annual turnover statement duly certified by a Chartered Accountant (as per **Annexure-IV**).
- 6) List of Building construction works executed in last 3 years as per **Annexure-V**.
- 7) Declaration for not having black listed by any other Govt. agencies (as per **Annexure-VI**).
- 8) Declaration for not having tampered the Tender documents downloaded from the websites **www.kvic.org.in** or **www.sippo.org.in** (**Annexure-VII**).

- 9) The copy of certificate of incorporation / registration (If applicable).
- 10) Copy of Memorandum and Articles of Association (If applicable).
- 11) Copy of Registered Partnership deed, in case of Partnership Firm (If applicable).
- 12) Copy of Udyog Aadhaar, GST Registration Certificate & PAN Card.
- 13) Valid Registration Certificate from PWD / CPWD / Highways department.
- 14) Work Orders issued by the clients.
- 15) Performance certificate issued by the clients.
- 16) The Annual Report / certified copies of Balance Sheet, Profit & Loss statement along with schedules for the last 3 consecutive financial years FY \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ or \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_
- 17) Latest I.T return.
- 18) Notarized translated English version of the documents in a language other than English / Tamil, if any.

Yours faithfully,

**SIGNATURE OF THE TENDERER**

**Encl: As stated above**

**ANNEXURE - III****DETAILS OF THE TENDERER**

1. Name of the Tenderer	
2. Registered Office Address	Telephone Number: Fax : Email : Website, if any
3. Contact Person	Name: Designation: Phone: Mobile: Email:
4. Date of Incorporation	
5. Legal Status	Proprietorship/partnership/Pvt. Limited/Public Limited/ others(Pl. mention)
6. Eligible license holder of	
7. Brief profile of the tenderer	
8. Number of staffs on regular payroll	Technical: Administration:
9. PAN Number	
10. GST Registration Number	

**SIGNATURE OF THE TENDERER**  
**(with seal and address)**

**ANNUAL TURN OVER STATEMENT**

The Annual turnover of M/s ..... for the past three years (either Sl. No.1, 2 & 3, or Sl. No.2, 3 & 4) are given below and certified that the statement is true and correct.

<b>S.no</b>	<b>Year</b>	<b>Turnover (Rs. in lakh)</b>
1		
2		
3		
4		
	Total	
Average annual turnover of latest 3 years		

**DATE :**

**SIGNATURE OF THE TENDERER**

**SIGNATURE OF CHARTERED ACCOUNTANT**  
**(with seal and Address)**

**ANNEXURE - V****List of clients for whom Civil Construction Works undertaken in the  
past 3 years**

*(Please provide the details for each project in separate sheet along with work  
Order/completion certificate from client)*

<b>Sr. No</b>	<b>Name &amp; Address of the Client</b>	<b>Details of Work</b>	<b>Extent/Area covered in Sq.Ft</b>	<b>Year of Completion</b>	<b>Cost (Rs.in Lakhs)</b>	<b>Work Order &amp; Completion certificate enclosed (Yes/No)</b>
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

**SIGNATURE OF THE TENDERER**  
**(with seal and address)**

**ANNEXURE - VI**

**CERTIFICATE**

Date: \_\_\_\_\_

Certified that M/s..... / the firm / company or its partners  
/ shareholders had not been blacklisted by any Government Agencies.

**SIGNATURE OF THE TENDERER**  
**(with seal and address)**

**DECLARATION FORM**

Date: \_\_\_\_\_

a) I / We ..... having our office at ..... do declare that I / We have carefully read all the conditions of tender floated vide tender ref. no. \_\_\_\_\_ for the construction of Industrial Work-shed buildings and amenities for Cuddalore Pottery Cluster and will complete the contract as per the tender conditions.

b) I / We have downloaded the tender document from the internet site **www.kvic.org.in** or **www.sippo.org.in** and I / We have not tampered / modified the tender document in any manner. In case, if the same is found to be tampered / modified, I / We understand that my / our tender will be summarily rejected and full Earnest Money Deposit will be forfeited and I / We am / are liable to be banned from doing business with M/s. Cuddalore Sarvodaya Sangh or prosecuted.

**SIGNATURE OF THE TENDERER**  
**(with seal and address)**

**PART-II**

From,

Name:  
Address:  
Ph:  
Fax:  
E-mail:

To,

The Secretary,  
M/s. Cuddalore Sarvodaya Sangh  
HO. No. : 86, Sarvodaya Nagar  
Vadalur  
Cuddalore District  
Tamilnadu

Sir,

Sub: Tender for the construction of Work-shed buildings and amenities for  
Cuddalore Pottery Cluster - Submission of Part-II - Price Offer --- Reg.

Ref:- Our tender (Technical Bid) submitted for the “Construction of Work-shed  
buildings and amenities for Cuddalore Pottery Cluster”

-----

In continuation of our above tender, we submit herewith the price offer for the  
“Work-shed buildings and amenities for Cuddalore Pottery Cluster” as specified by IA in this  
tender document.

We agree to abide by the terms and conditions stipulated by the IA and also agree to  
complete the entire contract, at the rates quoted by us. The rate quoted and approved by the  
IA in this tender will hold good as per IA tender conditions.

Yours faithfully,

**SIGNATURE OF THE TENDERER**



**ANNEXURE - IX****FINANCIAL BID****(Amount in Rs.)**

<b>Description</b>	<b>Basic Amount</b>	<b>SGST</b>	<b>CGST</b>	<b>IGST</b>	<b>Total Price including taxes</b>
Construction of work-shed buildings and amenities for the Common Facility Centre of Cluster as per drawing and BoQ given in <b>Annexure-I.</b>					
<b>Grand Total</b>					

**Amount in Words:** Rupees\_\_\_\_\_only**Note:**

- a) The Bidder shall quote the Lump sum costs in the above given format.
- b) The lump sum offer shall provide for all superintendence, labour, technical assistance, material, plant, equipment and all other things required for executing and completing all the works as per defined Scope of Work.

**SIGNATURE OF THE TENDERER**  
**(with seal and address)**

**CHECKLIST OF DOCUMENTS****Documents to be enclosed in Part-I:**

Sr. No	Checklist	Encl osed (Yes /No)	Reference in the Bid (Page No.)
1.	A covering letter on your letter head addressed to M/s. Cuddalore Sarvodaya Sangh, HO. No. : 86, Sarvodaya Nagar, Vadalur, Cuddalore District, Tamilnadu. (as per Annexure-II)		
2.	Tender conditions duly signed in each page and enclosed in token of accepting the Tender conditions		
3.	Demand Draft for Rs. _____ ( _____ ), in favour of “Cuddalore Pottery Cluster”, payable at Cuddalore towards Earnest Money Deposit.		
4.	Authorization letter from the Company for the person to sign the tender		
5.	Details of the Tenderer (as per <b>Annexure-III</b> )		
6.	Average annual turnover statement duly certified by a Chartered Accountant (as per <b>Annexure-IV</b> )		
7.	List of Building construction works executed in last 3 years as per ( <b>Annexure-V</b> )		
8.	Declaration for not having black listed by any other Govt. agencies (as per <b>Annexure-VI</b> )		
9.	Declaration for not having tampered the Tender documents downloaded from the websites <b>www.kvic.org.in</b> or <b>www.sippo.org.in</b> ( <b>Annexure-VII</b> ).		
10.	The copy of certificate of Incorporation / registration.		
11.	Copy of Memorandum and Articles of Association		
12.	Copy of Registered Partnership deed, in case of Partnership Firm		
13.	Copy of Udyog Aadhaar, GST Registration Certificate & PAN Card		

S.No	Checklist	Enclosed (Yes/No)	Reference in the Bid (Page No.)
14.	Valid Registration Certificate from PWD / CPWD / Highways department		
15.	Work Orders issued by the clients		
16.	Performance certificate issued by the clients		
17.	The Annual Report / certified copies of Balance Sheet, Profit & Loss statement along with schedules for the last 3 consecutive financial years FY ____, ____ and ____ or ____, ____ and ____		
18.	Latest I.T. return		
19.	Notarized translated English version of the documents in a language other than English / Tamil, if any		

**Documents to be enclosed in Part-II**

S.No	Checklist	Enclosed (Yes/No)
1.	A covering letter on your letter head addressed to the Secretary, M/s. Cuddalore Sarvodaya Sangh, HO. No. : 86, Sarvodaya Nagar, Vadalur, Cuddalore District, Tamil Nadu (as per <b>Annexure-VIII</b> )	
2.	Financial Bid as per <b>Annexure-IX</b> of the Tender document.	

**Both ‘Part-I : Technical bid’ cover and ‘Part-II : Financial bid’ cover must be placed in a separate sealed cover** superscripted as “Tender for the construction of Work-shed buildings and amenities for Cuddalore Pottery Cluster” and addressed to “M/s. Cuddalore Sarvodaya Sangh, HO. No. : 86, Sarvodaya Nagar, Vadalur, Cuddalore District”, containing the name and address of the Tenderer.

**Note: Tenders submitted in unsealed cover would summarily be rejected.**